

The content of professional development training must be directly related to creating quality environments that encourage healthy development and learning; to teaching strategies that support children's ability to be successful in school; or to leadership/advising/mentoring skills of the participant.

Participants must submit an official dated certificate signed by the instructor or a signed letter from the sponsoring agency showing the number of professional development hours, the topic of the workshop/training, the date the activity took place and a document detailing how this workshop/training contributed to their professional development.

Approved Content Areas:

- Working with children with disabilities and other special needs
- Diversity/cultural competence and anti-bias curriculum
- Fostering early literacy and dual language acquisition
- Development and Care-giving: infant and toddler, preschoolers, individual child learning plans for transition to Kindergarten; working with multi-aged groups of children; cognitive, physical, positive discipline, social and emotional
- Programs: curriculum (e.g. math and science, or arts and music), assessment and observation of children, Environment Rating Scale, communication methods (children, staff, parents and caregivers), accreditation
- California Department of Education Pre-K Guidelines, Desired Results (when not required for participant's job) and standards
- Children's health, nutrition and physical activity
- Children's Safety: child abuse prevention and family violence
- Administrative/Teaching Skills: business courses (e.g. computer skills, budgeting, small business practices) for administrators and family child care owners, developing skills as a teacher/provider/supervisor/director
- Workshops, institutes, academies, conference sessions, or other trainings related to ECE/Child Development (meal time and registration time is not included)
- Check the Consortium Web site for approved training, green text with a red check

Activities that **WILL NOT** meet eligibility requirements:

- Volunteer work or community service
- Required CPR/First Aid or 15 hour health Certificate
- Time spent developing curriculum or lesson plans
- Attending or conducting parent meetings or case consultation meetings in your center or Family Child Care Home
- Trainings, workshops, meetings and activities required by your employer
- Training required for your job such as Desired Results or program specific training
- Parenting classes